



Tehsakotitsén:tha

Kateri Memorial Hospital Centre

P.O. Box 10, Kahnawake, QC J0L 1B0

Tel: (450) 638-3930 Fax: (450) 638-4634

www.kmhc.ca

Internal/External Job Opportunity

Kateri Memorial Hospital Centre is located in the vibrant Mohawk Territory of Kahnawake. We have a 73-bed inpatient facility in a homelike environment and extensive outpatient services. KMHC is dedicated to strengthening the health and well-being of Onkwehshon:'a (people) and providing quality health and preventative care services.

POSITION **Community Health Nurse – Child Health**
Determinate (Contract) Full-Time
February 17, 2025 to August 17, 2026

JOB SUMMARY The Community Health Nurse is a professional nurse who focuses her attention on the community. He/she works with other community agencies and uses his/her specific skills to promote and preserve health. The Community Health Nurse provides skilled nursing care to clients in their normal environment of home, school and the workplace, assumes a primary prevention role in specialized clinics in collaboration with other organizations both inside and outside the community.

REQUIREMENTS Bachelor's Degree in Nursing or Community Health
Currently license with the Ordre des Infirmières et Infirmiers du Quebec (OIIQ)
Experience which have provided the opportunity to refine competencies in community health as opposed to hospital related work

SALARY In accordance to the Quebec Ministry of Health and Social Services (MSSS) reference Code 2586, Group 717:
Echelon 1 \$29.50 to Echelon 18 \$52.28 per hour, depending on experience

DEADLINE **Thursday, February 6, 2025 at 3:30 pm**

APPLICATIONS **Please submit the following documents:**
✓ Completed Application Form
✓ Letter of Intent
✓ Resume
✓ Proof of Educational Requirements

You can find the following documents on www.kmhc.ca/careers:

- Job Description
- Application Form

Submit applications to:
kmhc.hr.kahnawake@ssss.gouv.qc.ca

*Please note that preference will be given to Indigenous candidates.
Incomplete submission packages will not be considered.*

**** Only Selected Candidates will be contacted**



TITLE:	Community Health Nurse – Child Health Code 1911 Group 125
DEPARTMENT:	Outpatient Care Services
RESPONSIBLE TO:	Manager of Outpatient Care
STATUS:	Determinate Full-Time
EFFECTIVE DATE:	July 2018
REVISION DATE:	July 2019, June 2022, May 2024

JOB SUMMARY

The Child Health Nurse is a professional nurse who focuses his/her attention on the health, development, safety of children in Kahnawake. He/she works with other community agencies and uses his/her specific skills to promote and preserve health. His/her clientele are children and he/she assesses for any developmental delay, prevents disease through infection prevention including vaccination, and provides support those facing crisis situations. He/she provides information and encouragement to individuals, families, special groups and the community as a whole. He/she assists in the development and practice of habits conducive to health. The Child Health Nurse provides skilled nursing care to clients in their normal environments of home, school and the workplace, and assumes a primary prevention role in specialized clinics in collaboration with other organizations both inside and outside the community.

RESPONSIBILITIES

- Meets and maintains Standards of Professional Nursing Competence for Community Health Nurses
- Fulfills duties in accordance to the Standard of Nursing Care Practice at KMHC
- Maintains knowledge regarding best practice guidelines as pertains to the programs under the Community Health Nurse's mandate
- Carries out duties in accordance with the philosophy, goals and objectives of the Community Health Unit (CHU)
- Provides input into the formulation and revision of goals, objectives, policies and procedures
- Assists in the orientation and supervision of new CHU staff
- Cooperates, assists and supports other CHU staff in the planning, implementing and evaluation of CHU programs
- Participates in professional development activities
- Has attitudes and behaviors which assure the provision of safe care and services
- Is vigilant and takes responsibility to ensure a safe environment for all
- Declares all risk situations, near misses or accidents that are witnessed or discovered on KMHC premises
- To foster an approach to care that is respectful, compassionate and culturally appropriate and competent, responsive to the needs, values, beliefs and preferences of clients and their family member, supporting mutually beneficial partnerships between clients, and health care providers
- Work in an environment that honours the wisdom of Indigenous beliefs, language, culture and traditions

DUTIES

- Attends monthly CHU meetings and other meetings as required or requested by manager
- Prepares and submits a plan of activities when requested by the Manager of Outpatient Care
- Replaces other CHU staff when requested by Manager of Outpatient Care
- Submits all purchase requests to the Manager of Outpatient Care for authorization
- Submits bi-weekly timesheets (including any overtime) via Logibec for authorization by the Manager of Outpatient Care
- Maintains office/clinic equipment, files, documentation, etc. in a presentable manner
- Participates in an annual performance appraisal
- Attends conferences, workshops, professional development, etc. as requested or required by the unit
- Provides an annual report to the Manager of Outpatient Care.

Well Baby Clinic:

- Assesses and guides the 0-5 clientele and their family using the established developmental assessment tools (CDC Growth Charts and the Roarke Assessment sheets) in all areas of health
- Advocates and provides support for breastfeeding mothers
- Acts as a liaison with the client's physician
- Acts as a resource to the family in all areas of child healthcare
- Updates all immunizations according to the Protocole d'immunisation du Quebec (PIQ)
- Replaces in the Well Baby and Prenatal Clinic as needed
- Carries out Well Baby Clinic activities according to CHU policy and procedures
- Refers children and families to appropriate resources as needed (i.e. dentist, ophthalmology, Step by Step Child and Family Centre, KSCS Parenting Group, etc.)
- Documents all activities as per KMHC medical records procedure in MYLE (Electronic Medical Record)
- Keeps statistics as required by CHU
- Engages with families to support them i.e. baby friendly support group,

Health Promotion

- Promotion of safe health practices with children.
- Develops, implements and delivers health promotion activities, health education and disease prevention programs to families and the community in partnership with child injury prevention worker, and other community organizations (disease prevention, vaccine promotion, etc.)
- Utilizes imagination, creativity and sound health principles in developing culturally relevant programs
- Engages with community members for health promotion at various community events (i.e. Racers for Health, Mother's Day Walk, etc.)

QUALIFICATIONS/REQUIREMENTS

Education and Experience:

Bachelor’s Degree in Nursing
Current member of Ordre des Infirmieres et Infirmiers du Quebec (OIIQ)
Asset- Experience in community health or pediatrics

Language Skills:

Ability to comprehend and communicate information from professional journals, technical procedures or governmental regulations
Ability to communicate information in ways clients can understand
Ability to write reports, correspondence, and procedure manuals
Excellent communication and interpersonal skills

Reasoning Ability:

Ability to carry out detailed written and oral instruction
Ability to define problems, collect data, establish facts and draw valid conclusions
Ability to intervene in a consistent and logical fashion when required
Organized with good time management skills

Physical Demands:

While performing the duties of the job, the employee is regularly required to sit, walk, bend, squat, talk, hear and stand
The employee is frequently required to use hands and fingers to handle controls

Other Qualifications:

Demonstrated ability to communicate effectively with Indigenous people, including sound knowledge and understanding of issues impaction mental, emotional, physical and spiritual health in contemporary society
The commitment to learn about Indigenous culture and language to better understand and serve the clients
Computer skills with the ability to use Microsoft office, e-mail, and a willingness to learn new computer programs as required
Has initiative and a positive attitude, is accountable and self-directed
Ability to act independently and to use good judgment
Ability to speak, read and write in French an asset

The employee shall perform the services outlined in the above job description, including any related or incidental duties and responsibilities that may be assigned to him/her at any given time.

Incumbent

Date

Manager