



# Tehsakititsén:tha

## Kateri Memorial Hospital Centre

P.O. Box 10, Kahnawake, QC J0L 1B0

Tel: (450) 638-3930 Fax: (450) 638-4634

[www.kmhc.ca](http://www.kmhc.ca)

### Internal/External Job Opportunity

*KMHC hospital centre is located on the vibrant Mohawk Territory of Kahnawake. We have a 73-bed inpatient facility in a homelike environment and extensive outpatient services. KMHC is dedicated to strengthening the health and well-being of Onkwehshon:'a (people) and providing quality health and preventative care services.*

#### POSITION

#### Wellness Promotion Worker

Indeterminate Full-Time 35 hours per week

#### JOB SUMMARY

The Wellness Promotion Worker will continue to develop a comprehensive chronic disease prevention and promotion program that addresses the needs of the Kahnawake population. S/he will be a participant in the development of the Wellness Team at KMHC and remain an integral part of this team.

He/she will help to develop a comprehensive strategic plan in the areas outlined that addresses the needs of the Kahnawake population in the areas of prevention and promotion of chronic disease.

#### REQUIREMENTS

Diploma in Human Relations or related field;

Certificate/DEC in related field with three (3) to five (5) years of job-related experience;

High School Diploma with five (5) years of job-related work experience and/or training may be considered

Training in smoking cessation as asset.

#### SALARY

In accordance with the Quebec Ministry of Health and Social Services (MSSS) reference Code 2368, Group 208:

**Echelon 1 \$25.96 to Echelon 11 \$33.58 per hour, depending on experience**

#### DEADLINE

**Tuesday, January 7, 2024 at 3:30 pm**

#### APPLICATIONS

**Please submit a complete application package which includes:**

- ✓ Completed Application Form
- ✓ Letter of Intent
- ✓ Resume
- ✓ Proof of Educational Requirements

**You can find the following documents on [www.kmhc.ca/careers](http://www.kmhc.ca/careers):**

- Job Description
- Application Form

**Submit applications to:**

[kmhc.hr.kahnawake@ssss.gouv.qc.ca](mailto:kmhc.hr.kahnawake@ssss.gouv.qc.ca)

*Please note only selected candidates will be contacted, preference will be given to Indigenous candidates.*

*Incomplete submission packages will not be considered.*



<b>TITLE:</b>	Wellness Promotion Worker Group 208 Code 2368
<b>DEPARTMENT:</b>	Community Health Unit
<b>SUPERVISOR:</b>	Manager of Out-Patient Care
<b>STATUS:</b>	Indeterminate full-time
<b>EFFECTIVE DATE:</b>	June 2022
<b>REVISION DATE:</b>	

## **JOB SUMMARY**

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He/she will help to develop a comprehensive strategic plan in the areas outlined that addresses the needs of the Kahnawake population in the areas of prevention and promotion of chronic disease.

## **RESPONSIBILITIES/**

- Has attitudes and behaviors which assure the provision of safe care and services
- Is vigilant and takes responsibility to ensure a safe environment for all
- Declares all risk situations, near misses or accidents that are witnessed or discovered on KMHC premises
- To foster an approach to care that is respectful, compassionate and culturally appropriate and competent, responsive to the needs, values, beliefs and preferences of clients and their family member, supporting mutually beneficial partnerships between clients, and health care providers
- Work in an environment that honours the wisdom of Indigenous beliefs, language, culture and traditions
- Participates in professional development activities.
- Assume responsibility in ensuring the environment is exempt of risks for clients and employees

## **DUTIES**

- Ensure that community activities in the area of chronic disease prevention and promotion continue and remain an essential part of community health awareness in partnership with the Adult Prevention and Wellness Nurses.
- Develop, in cooperation with other members of the Wellness Team, an integrated plan of action for activities at KMHC.
- To develop and implement a promotion and awareness campaign that will focus on tobacco prevention and cessation messages using media sources in the community
- Provides awareness/education in school and workplaces.

- Ensure that chronic disease prevention and promotion activities are aimed at specific target populations identified by research findings.
- Work collaboratively with other organisations in the community.
- Model and promote healthy lifestyles.
- Develop tools that will evaluate service delivery and maintains a database on projects and activities. Submit a monthly activity report.
- Facilitate the Vitality and Chair Fitness groups bi-weekly for each group.
- Serve as a member of the Ahsatakariteke Chronic Disease Subcommittee.

## **HOURS**

- 5 days per week, some evenings and weekends may be required to develop and/or deliver campaign strategies

## **QUALIFICATIONS/REQUIREMENTS**

### Education/Experience:

Diploma in Human Relations or related field;

Certificate/DEC in related field with three (3) to five (5) years of job-related experience;

High School Diploma with five (5) years of job-related work experience and/or training may be considered

Training in smoking cessation as asset.

### Language Skills:

Must be able to work with general population and adapt information for the appropriate age group

Able to write articles for local publications

Comprehend and communicate information from health related resources

Ability to give presentations

Must be able to communicate and effectively network with other organizations

Communicates in a tactful, diplomatic manner

Dynamic, friendly and enthusiastic manner to actively promote health

### Mathematical Skills:

Understands and is able to produce statistical reports

### Reasoning Ability

Organized and possesses time management skills

### Physical Demands:

While performing the duties of this job, the employee will be required to set up equipment and materials for education and consultation session that may require carrying, transport materials to various locations within the community, bending, standing, and speaking in front of large groups

### Other Qualifications:

Has initiative and a positive attitude, is accountable and self-directed

Sensitivity, caring and commitment to health

Ability to work flexible hours including evening and weekends as required.

Computer skills, proficient with Microsoft Office (Word, Excel, Publisher and PowerPoint) and email

The ability to write monthly activity reports

Demonstrated ability to communicate effectively with Indigenous people, including sound knowledge and understanding of issues impacting mental, emotional, physical and spiritual health in contemporary society

The commitment to learn about Indigenous culture and language to better understand and serve the clients

Ability to communicate in French language an asset

Demonstrate excellent interpersonal skills

Recognize the importance of teamwork within the interdisciplinary team

Enjoy working in a changing and challenging environment

A valid driver's license and access to a vehicle are a requirement.

*The employee shall perform the services outlined in the above job description, including any related or incidental duties and responsibilities that may be assigned to him/her at any given time.*

\_\_\_\_\_  
Incumbent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Manager