



Tehsakotitsén:tha

Kateri Memorial Hospital Centre

P.O. Box 10, Kahnawake, QC J0L 1B0

Tel: (450) 638-3930 Fax: (450) 638-4634

www.kmhc.ca

INTERNAL/EXTERNAL JOB OPPORTUNITY

Second (2nd) Posting – October 3, 2017

KMHC is an expanding hospital centre located on the vibrant Mohawk Territory of Kahnawake; we have a 43-bed inpatient facility in a homelike environment and extensive outpatient services. KMHC is dedicated to strengthening the health and well-being of Onkwehshon:'a (people) and providing quality health and preventative care services.

POSITION: Home Care Nurse – Indeterminate Availability and
Home Care Nurse 0.7 – Determinate Part-Time (24.5 hours/week)

JOB SUMMARY: The Home Care Nurse is part of an interdisciplinary and inter-establishment team that provides nursing care to clients that require care in their homes. In collaboration with clients, an interdisciplinary team, families and caregivers, he/she develops an Integrated Service Plan (ISP); he/she must follow the ISP to assist clients in regaining and/or maintaining their independence and reaching their optimal level of functioning. He/she must monitor clients' health status through ongoing nursing assessments, interventions, teachings, health promotions and prevention/wellness activities that promote clients' safety. He/she is required to adapt his/her knowledge and skills to a home setting and assume the role of Case Manager to ensure the coordination of the clients' care.

Complete job descriptions are available on our website, kmhc.ca.

- REQUIREMENTS:**
- Bachelor's Degree in Nursing
 - Current licence with the Ordre des infirmières et infirmiers du Québec (OIIQ)
 - Experience working in Home Care, an asset
 - Frequently lift and/or move varied client body weights and frequently lift and/or move equipment in transport
 - Must own and drive a vehicle with up-to-date registration and insurance
 - Able to work flexible hours and weekends

SALARY: In accordance to the Quebec Ministry of Health and Social Services (MSSS) reference code 1911, group 125

\$24.27 to \$43.25 per hour, depending on experience

APPLICATIONS: Please submit an application form, letter of intent and resume to:

Human Resources Department
C/O Dawn Marquis-Deere, Human Resources Aide
dawn.marquis@rrsss16.gouv.qc.ca

Please note that preference will be given to Indigenous candidates. Incomplete submission packages will not be considered.

DEADLINE: Tuesday, October 17th, 2017 3:30 PM



TITLE:	Homecare Nurse Group 125 Code 1911
DEPARTMENT:	Homecare
SUPERVISOR:	Homecare Nurse Manager
STATUS:	
EFFECTIVE DATE:	November 2006
REVISION DATE:	April 2016

JOB SUMMARY

The Homecare Nurse is part of an interdisciplinary and interestablishment team that provides nursing care to clients that require care in their homes. The Homecare Nurse collaborates with clients, an interdisciplinary team, families and caregivers to develop an Integrated Service Plan. The Homecare Nurse must follow Integrated Service Plans to assist clients in regaining and/or maintaining their independence and reaching their optimal level of functioning. He/she must monitor clients' health status through ongoing nursing assessments, interventions, teachings, health promotions and prevention/wellness activities that promote clients' safety. He/she is required to adapt his/her knowledge and skills to a home setting and assume the role of Case Manager to ensure the coordination of the clients' care.

RESPONSIBILITIES

- Participates in the development, implementation and evaluation of a care plan that is based on standards of nursing care practices, scientific knowledge, evidence based interventions and best practices
- Collaborates with an interdisciplinary and interestablishment team to assist clients in developing and achieving their goals as per their Integrated Service Plans
- Responsible to meet continuing education needs as required by the Kateri Memorial Hospital Centre and the Ordre des Infirmières et Infirmiers du Québec (OIIQ)
- Participates in quality improvement activities recommended for the program and the organization (including medication reconciliation for each patient)
- Responsible to prioritize Kahnawake's top health concerns when planning programs and providing services
- Has attitudes and behaviors which assure the provision of safe care and services
- Is vigilant and takes responsibility to ensure a safe environment for all
- Declares all risk situations, near misses or accidents that are witnessed or discovered on KMHC premises

DUTIES

- Conducts initial assessments of new clients using the Multi-Clientele long form for Tertiary Prevention or short form for Home Hospital or End of Life Care clients
- Conducts ongoing assessments of clients' health status and social situations
- Develops Integrated Service Plans in collaboration with clients, families, caregivers and other service providers and updates as clients' situations change
- Develops Therapeutic Nursing Plans, completes Nursing Kardex and updates both as indicated
- Assumes the role of case manager which includes assessing clients' global needs, ensuring appropriate assessments by other health care professionals, coordinating the development of an Integrated Service Plan and assuring the delivery of care and the attainment of stated outcomes
- Participates in Integrated Service Plan meetings and multidisciplinary team meeting at Kateri Memorial Hospital Centre
- Coordinates medication management, including assistance from families, caregivers and home health aides
- Conducts ongoing nursing assessments
- Provides education, teaching and support to families, caregivers and home health aides regarding clients' health conditions, individual needs and those who are performing activities of exception
- Provides direction sheets for activities of exception and follows up on their effectiveness
- Provides care according to best practice guidelines
- Consults physicians as required
- Provides emergency care as required
- Completes daily statistics

QUALIFICATIONS/REQUIREMENTS

Education/Experience:

Bachelor's Degree in Nursing

Current licence with the Ordre des Infirmières et Infirmiers du Québec (OIIQ)

Experience working in Homecare an asset

Language Skills:

Demonstrate excellent communication skills

Ability to analyze and interpret general professional journals, technical procedures and governmental regulations

Able to write reports and carry out detailed written and oral instructions

Ability to effectively present information and respond to questions from individuals, groups, managers and clients

Mathematical Skills:

Basic mathematical skills

Reasoning Ability:

Ability to define problems, collect data, establish facts and draw valid conclusions

Physical Demands:

Regularly required to stand, squat, kneel, bend and walk

Frequently lift and/or move varied client body weights and frequently lift and/or move equipment in transport

Other Qualifications:

Ability to use Microsoft Office (Word, Excel) and e-mail

Knowledge of Mohawk language, culture and history an asset

Ability to communicate in French language an asset

Demonstrate excellent interpersonal skills

Recognize the importance of teamwork within the interdisciplinary team

Enjoy working in a changing and challenging environment

Able to work independently

Must own and drive a vehicle with up-to-date registration and insurance

Able to work flexible hours and weekends

The employee shall perform the services outlined in the above job description, including any related or incidental duties and responsibilities that may be assigned to him/her at any given time.

Incumbent

Date

Manager



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Website: kmhc.ca

APPLICATION FOR EMPLOYMENT

Name: _____
Last Name *First Name* *Middle Name*

Address: _____

Telephone: _____ **Cell:** _____

E-Mail: _____

Type of Work Sought: _____

Full-time **Part-Time** **Availability/On-Call** *(Please select all that apply)*

Date on which you would be ready to work: _____

Can you work any shift if required (if not, please explain): _____

Have you worked for us before? _____ **If yes, when?** _____

What experience, skills or qualifications do you possess that would make you a good candidate for a position at KMHC? _____

EDUCATIONAL BACKGROUND

Type of School	Name and Address	From	To	Diploma Attained	Course or Major
Secondary					
College					
Post Graduate					
Business/Trade					
Other					

EMPLOYMENT HISTORY *(Please list most recent employers first)*

Dates		Name & Address of Employer	Supervisor's Name & Title	Reason For Leaving
From	To			

Please describe in detail the work you did: _____

Dates		Name & Address of Employer	Supervisor's Name & Title	Reason For Leaving
From	To			

Please describe in detail the work you did: _____

EMPLOYMENT HISTORY CONTINUED

Dates		Name & Address of Employer	Supervisor's Name & Title	Reason For Leaving
From	To			

Please describe in detail the work you did: _____

Dates		Name & Address of Employer	Supervisor's Name & Title	Reason For Leaving
From	To			

Please describe in detail the work you did: _____

Dates		Name & Address of Employer	Supervisor's Name & Title	Reason For Leaving
From	To			

Please describe in detail the work you did: _____

REFERENCES

Please give the names and contact information of a minimum of 3 references who can supply information pertinent to your work performance (*excluding relatives*):

Name and Occupation	Address	Telephone Number

I authorize the Kateri Memorial Hospital Centre to call or write to my present/former employers and/or references and I consent to a medical examination. It is understood that unfavorable reports in either of these areas could prevent employment.

I, the undersigned, declare that the information provided in this application is true. I understand that any deliberate misrepresentation of facts will lead to the rejection of this application, or, if such be the case, immediate dismissal.

I will not disclose, either during or at any time subsequent to my employment, or authorize the disclosure of confidential information or knowledge concerning any matter of which I may become aware of relating to clients/residents or to the business of the hospital.

In consideration of my appointment, I hereby agree to conform to the rules and regulations of the hospital while in its employ.

Date

Signature